

**MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 5th day of September, 2013.**

**PRESENT:** Francis G. Warthling, Chairman  
Earl L. Jann, Jr., Vice Chairman  
Christopher J. O'Brien, Treasurer  
Robert A. Mendez, Executive Director  
Matthew J. Baudo, Secretary to the Authority/Personnel Director  
Robert J. Lichtenthal, Jr., Deputy Director  
Wesley C. Dust, Executive Engineer  
Edward A. Betz, Associate Attorney  
Ronald P. Bennett, Associate Attorney  
Paul H. Riester, Director of Administration  
Daniel J. NeMoyer, Director of Human Resources  
Karen A. Prendergast, Comptroller  
Steven V. D'Amico, Budget and Financial Analyst

**ATTENDEES:** Brian Gould

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to waive the reading of the Minutes of the Meeting held on Thursday, August 22, 2013.

**III. - APPROVAL OF MINUTES**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to approve the Minutes of the Meeting held on Thursday, August 22, 2013.

**IV. - REPORTS (See "Report" Minutes for Details)**

- A) SECRETARY/PERSONNEL**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**

- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**

## **V. - COMMUNICATIONS AND BILLS**

### **ITEM 1 - CREATION AND/OR AMENDMENT OF MASTER PURCHASE ORDERS:**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to approve the creation and/or amendment of Master Purchase Order Nos. as listed on the attached page 1 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

### **ITEM 2 - MASTER PURCHASE ORDER RELEASES:**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to approve for payment of Master Purchase Order Nos. as listed on the attached pages 1-11 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## **VI. - UNFINISHED BUSINESS (3-4)**

### **ITEM 3 - AUTHORIZATION TO REMOVE FROM THE TABLE THE AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR GIS TECHNICAL SUPPORT CONSULTING SERVICES, PROJECT NO. 201300163**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to remove from the table the authorization to solicit Request for Proposals for GIS Technical Support Consulting Services.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 4 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR GIS  
TECHNICAL SUPPORT CONSULTING SERVICES, PROJECT NO.  
201300163**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority ("Authority") has the authority to contract for expert professional services; and

**WHEREAS**, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

**WHEREAS**, The Authority deems it necessary to issue a Request for Proposal ("RFP") to qualified firms to provide GIS Technical Support Consulting Services; and

**WHEREAS**, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

**WHEREAS**, The RFP for GIS Technical Support Consulting Services will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Richard Rosenberry, Sr. Distribution Engineer, will be the designated contact person for the RFP with the adoption of this resolution;

**NOW, THEREFORE BE IT RESOLVED:**

The Authority is hereby authorized to issue a RFP to qualified firms to provide GIS Technical Support Consulting Services.

Ayes: Three; Commrs. Warthling, Jann and O'Brien

Noes: None

**VII. - NEW BUSINESS (RESOLUTIONS 5-17)**

**ITEM 5 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CHA CONSULTING, INC. TO PROVIDE CONSULTING ENGINEERING SERVICES FOR 2013/2014 WATERLINE REPLACEMENT/ INSTALLATION PROJECTS, IDENTIFIED AS CONTRACT NO. CH-006, PROJECT NO. 201300135**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS**, Heretofore and on the 7<sup>th</sup> day of February, 2013, the Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide consulting engineering services for 2013/2014 waterline replacement/installation projects; and

**WHEREAS**, A copy of the RFP was sent to:

CHA Consulting, Inc.  
Erdman Anthony  
DiDonato Associates  
William Schutt  
Watts Engineering  
Greenman-Pedersen  
Clark Patterson Lee  
TVGA; and

**WHEREAS**, RFPs were received by all eight firms; and

**WHEREAS**, The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Upon evaluating the response to the RFP, the Authority deems it advisable to have CHA Consulting, Inc. provide consulting engineering services for 2013/2014 waterline replacement/installation projects; and

**WHEREAS**, Wesley C. Dust, Executive Engineer and Richard M. Rosenberry, Sr. Distribution Engineer recommend that the Authority enter into an agreement with CHA Consulting, Inc.;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of CHA Consulting, Inc. to provide consulting engineering services for 2013/2014 waterline replacement/installation projects; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to CHA Consulting, Inc.

Ayes: Three; Commrs. Warthling, Jann and O'Brien

Noes: None

**ITEM 6 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH E3 COMMUNICATIONS, INC. TO PROVIDE PUBLIC/GOVERNMENT RELATIONS SERVICES, PROJECT NO. 201300170**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** Heretofore and on the 11<sup>th</sup> day of July, 2013, the Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide Public/Government Relations Services; and

**WHEREAS,** A copy of the RFP was sent to:

E3 Communications, Inc.  
Eric Mower and Assoc Inc.  
J. Fitzgerald Group  
The Partnership Ltd.  
Travers Collins & Company  
Quinlan & Co.  
Pantano & Associates; and

**WHEREAS,** E3 Communications, Inc. was the only respondent; and

**WHEREAS,** The RFP process was conducted pursuant to the enacted state legislation

(New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS,** Upon evaluating the response to the RFP, the Authority deems it advisable to have E3 Communications, Inc. provide Public/Government Relations Services; and

**WHEREAS,** Matthew J. Baudo, Secretary to the Authority recommends that the Authority enter into an agreement with E3 Communications, Inc.;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of E3 Communications, Inc. to provide the Authority with Public/Government Relations Services; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to E3 Communications, Inc.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 7 - AUTHORIZATION TO ACCEPT PROPOSAL OF SPAULDING GREEN, LLC FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 731 LF OF EIGHT (8") INCH C-900 PVC WATERMAIN, ONE HYDRANT AND APPURTENANCES IN THE VILLAS AT SPAULDING GREEN SUBDIVISION, PHASE 2, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 200900174, EC NO. 6551**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** The Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Spaulding Green, LLC for the construction and installation of approximately 731 l.f. of eight-inch C-900 PVC watermain, one hydrant and appurtenances in the Villas at Spaulding Green Subdivision, Phase 2, Town of Clarence, New York; and

**WHEREAS,** The materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

**WHEREAS,** Said installation of main and hydrants has been assigned Work Authorization No. EC-6551; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of with Spaulding Green, LLC for the construction and installation of approximately 731 l.f. of eight-inch C-900 PVC watermain, one hydrant and appurtenances in the Villas at Spaulding Green Subdivision, Phase 2, Town of Clarence, New York; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Spaulding Green, LLC covering the abovementioned subdivision.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 8 - APPROVAL OF CHANGE ORDER NO. 1 OF QUACKENBUSH CO., INC.  
FOR CONTRACT NO. GHD-6B STURGEON POINT TREATMENT PLANT  
DELIVERED WATER HVAC UPGRADES, PROJECT NO. 201100169,  
CONTRACT NO. 13-11-07**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** Heretofore and on the 30<sup>th</sup> day of May, 2013, the Erie County Water Authority ("Authority") entered into a contract with Quackenbush Co., Inc. for Sturgeon Point Treatment Plant Delivered Water HVAC Upgrades, identified as Contract No. 13-11-07; and

**WHEREAS,** Said contractor has submitted Change Order No. 1 for contract provisions modification to change contract times for milestone No. 1 completion; and

**WHEREAS,** The reason for said change is schedule impacts due to existing HVAC equipment performance issues. Change in completion time for Milestone No. 1 completion from

August 16, 2013 to September 20, 2013; and

**WHEREAS**, Malcolm Pirnie, Inc., Consulting Engineers and Wesley C. Dust, P.E., Executive Engineer recommend approval of said Change Order No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 1 of Quackenbush Co., Inc. to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 9 - APPROVAL OF CREDIT CHANGE ORDER NO. 1 OF HOHL INDUSTRIAL SERVICES, INC. FOR CONTRACT NO. GHD-6A WASTEWATER TREATMENT FACILITY IMPROVEMENTS STURGEON POINT WATER TREATMENT PLANT, DERBY, NEW YORK, PROJECT NO. 201100169, CONTRACT NO. 12-28-10 - \$85,000.00**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS**, Heretofore and on the 21<sup>st</sup> day of September, 2012, the Erie County Water Authority ("Authority") entered into a contract with Hohl Industrial Services, Inc. for Contract No. GHD-6A Wastewater Treatment Facility Improvements Sturgeon Point Water Treatment Plant, Derby, New York,, identified as Contract No. 12-28-10; and

**WHEREAS**, Said contractor has submitted Credit Change Order No. 1 in the sum of \$85,000.00; and

**WHEREAS**, The reason for said change is due to contract completion date and credit; and

**WHEREAS**, GHD Consulting Engineers, LLC and Wesley C. Dust, P.E., Executive Engineer recommend approval of said Credit Change Order No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Credit Change Order No. 1 of Hohl Industrial Services, Inc. in the amount of \$85,000.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Credit Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Brien

Noes: None

**ITEM 10 - APPROVAL OF AMENDMENT NO. 3 OF GHD CONSULTING ENGINEERS, LLC TO PROVIDE CONSULTING ENGINEERING SERVICES FOR STURGEON POINT RESIDUALS SYSTEM AND DELIVERED WATER PUMP STATION IMPROVEMENTS, IDENTIFIED AS CONTRACT NO. GHD-6, PROJECT NO. 201100169 - \$254,100.00**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** Heretofore and on the 27<sup>th</sup> day of October, 2011, the Erie County Water Authority ("Authority") entered into an agreement with GHD Consulting Engineers, LLC to provide consulting engineering services for Sturgeon Point Residuals System and Delivered Water Pump Station Improvements, identified as Contract No. GHD-6; and

**WHEREAS,** Said consultant has submitted Amendment No. 3 in the sum of \$254,100.00 to revise the fee for General Services and Resident Inspection phases of the engineering services for the GHD-6A and 6B portions of the Professional Services Contract; and

**WHEREAS,** The reasons for the above change is as follows:

1. GHD-6A: Delays caused by the contractor have extended the construction schedule.
2. GHD-6B: The additional scope of work added under Amendment No. 2 resulted in an increase in the construction schedule and an increase in coordination efforts between the engineering consultant and the contractor; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer recommends approval of said Amendment No. 3;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 3 of GHD Consulting Engineers, LLC in the amount of \$254,100.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 3 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Brien

Noes: None

**ITEM 11 - APPROVAL OF AMENDMENT NO. 1 OF DIDONATO ASSOCIATES, P.E., P.C. FOR WATERLINE REPLACEMENT PROJECT IN THE TOWNS OF CLARENCE AND CHEEKTOWAGA, IDENTIFIED AS CONTRACT NO. DA-8, PROJECT NO. 201100166 - \$17,400.00**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** Heretofore and on the 18th day of August, 2011, the Erie County Water Authority ("Authority") entered into an agreement with DiDonato Associates, P.E., P.C. provide consulting engineering services for Waterline Replacement Project in the Towns of Clarence and Cheektowaga, identified as Contract No. DA-8; and

**WHEREAS,** Said consultant has submitted Amendment No. 1 in the sum of \$17,400.00 to provide for increase in fees for the General Services, Resident Inspection and Fixed Fee phases; and

**WHEREAS,** The reason for said change is because the construction schedule is longer than what was originally estimated and the contractor worked more than eight hours per day on a routine basis throughout the project; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer recommends approval of said Amendment No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 1 of DiDonato Associates P.E., P.C. in the amount of \$17,400.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 12 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$5,156.23**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received leak allowance requests from Authority customers listed below resulting from a service line leak:

- |  |  |
|--|--|
| <p>1) DDR Corp.<br/>1746 Walden Avenue<br/>Cheektowaga, New York 14225<br/>\$3,200.20</p>  | <p>2) Amherst Central Schools<br/>Small Wood School<br/>300 Smallwood Drive, Snyder, NY 14226<br/>\$1,346.11</p> |
| <p>3) 380 Hartford Court Inc.<br/>Hartford Court Apartments<br/>380 Hartford Road<br/>Amherst, NY 14226-1735<br/>\$609.92; and</p> |  |

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised that the requests contain documentation showing that the leak have been repaired; and

**WHEREAS,** Said leak allowance requests have complied with all leak allowance requirements; and

**WHEREAS,** As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance requests;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority grant the leak allowance requests to the abovementioned customers; and be it further

**RESOLVED:** That the Comptroller is hereby authorized and directed to adjust the accounts of the abovementioned customers.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 13 - AUTHORIZATION TO AMEND POLICY NO. 84.0 – SAFETY AND HEALTH TO THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES AND PROCEDURES MANUAL**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS,** Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies and Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

**WHEREAS,** Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Employee Policy Policies and Procedures Manual; and

**WHEREAS,** Daniel J. NeMoyer, Director of Human Resources and Matthew J. Baudo, Secretary to the Authority advise that it is in the best interest of the Authority to amend Policy No. 84.0 – Safety and Health of said Manual to read as follows on attached Schedule "A"; and

**WHEREAS,** This amendment to the policy has been prepared and reviewed by Daniel J. NeMoyer, Director of Human Resources and Matthew J. Baudo, Secretary to the Authority; and

**WHEREAS,** Daniel J. NeMoyer, Director of Human Resources and Matthew J. Baudo, Secretary to the Authority recommend amending Policy No. 84.0 – Safety and Health of the Authority's Employee Policies and Procedures Manual;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority amend Policy No. 84.0 – Safety and Health of the Authority's Employee Policies/Procedures Manual.

Ayes: Three; Commrs. Warthling, Jann and O'Brien  
Noes: None

**ITEM 14 - AUTHORIZATION FOR A ONE-TIME WAIVER OF THE ERIE COUNTY  
WATER AUTHORITY'S PURCHASING POLICY & PROCEDURE**

Motion by Mr. Jann seconded by Mr. O'Brien

**WHEREAS**, As a public benefit corporation, the Authority must conduct its operations in a manner that best serves the interests of its customers and the general public; and

**WHEREAS**, Heretofore and on the 30<sup>th</sup> day of April, 2013 the Board of Commissioners adopt an updated Purchasing Policy effective May 1, 2013; and

**WHEREAS**, This duly adopted policy and the Authority's procedures require the procurement of goods valued at or in excess of \$10,000.00 be subject to sealed competitive bidding; and

**WHEREAS**, In the interest of developing future competitive sources for chemicals used in the water treatment process the Production Department of the Authority has identified a product from a competitive supplier that may be operationally acceptable; and

**WHEREAS**, The next step in determining whether the product may be acceptable is to conduct a large scale pilot test; and

**WHEREAS**, The quantity of the chemical needed to be procured to conduct the pilot test has a value in excess of \$10,000.00; and

**WHEREAS**, This is a one-time specific purchase of a specific chemical to be tested; and

**WHEREAS**, Paul H. Riester, Director of Administration, recommends that the Board of Commissioners grant a one-time waiver of the Authority's Policy and Procedure mentioned above to allow the procurement of approximately \$20,000 of Applied Specialties, Inc. product identified as AS-3023 to perform a pilot test; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director, concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners hereby grants a one-time waiver of the Authority's Purchasing Policy and Procedures mentioned above in the best interest of the Authority in an attempt to develop additional competitive sources of materials and supplies for the acquisition of approximately \$20,000.00 of Applied Specialties, Inc. product identified as AS-3023 for a pilot test to be performed at the Van De Water Treatment Plant.

Ayes: Three; Commrs. Warthling, Jann and O'Brien

Noes: None

**ITEM 15 - PURCHASE ORDERS:**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to approve for payment of Purchase Order Nos. as listed on the attached pages 12-17 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 16 - PURCHASE ORDER AMENDMENTS:**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to approve for payment of Purchase Order Amendments as listed on the attached page 18 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 17 - SERVICE CONNECTION WORK ORDER LIST:**

Motion by Mr. Jann seconded by Mr. O'Brien and carried to approve Service Connection Work Order Nos. 2013-32, 2013-33 and 2013-34, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 13-03-01 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 13-04-01 and large services under Contract No. 13-05-01 to Kandey Company, Inc.

**VIII. - ADJOURNMENT**

Motion by Mr. Jann seconded by Mr. O'Brien and carried that the meeting adjourn.

A handwritten signature in dark ink, appearing to read "Matthew J. Baudo". The signature is fluid and cursive, with the first name "Matthew" and last name "Baudo" clearly distinguishable.

**Matthew J. Baudo**  
Secretary to the Authority/Personnel Director

SLZ

**ERIE COUNTY WATER AUTHORITY  
HR Policies/Procedures****Re: SAFETY AND HEALTH****Policy No.: 84.0****Application: All Employees****Amended: 05/03/05  
09/05/13****PURPOSE**

To provide each employee of the Authority a place of employment that is free from safety and health hazards.

**POLICY**

The Erie County Water Authority is committed to creating safe working conditions and a healthful work environment for all its employees. To accomplish this, it is expected that all employees will comply with applicable occupational health and safety requirements whether established by the Authority or by Federal or State law and will take all steps necessary to affect the realization of this policy and its goals.

The development of a safe working environment will promote employee welfare and morale, improve efficiency and contribute to fulfilling the Authority's obligation to its customers.

The Authority shall establish and maintain safety programs. The Human Resources Department shall be responsible to develop safety policies and programs, oversee their implementation and enforce them.

The active participation of management and employees of the Authority is necessary to make the health and safety programs a success. Each employee shall conduct his or her work in a safe and healthful manner, shall abide by all safety rules and wear protective equipment supplied by the Authority.

Each supervisor has a key role in creating and maintaining safe working conditions. It is his or her responsibility to set an example for safety and to ensure that the employees working under his or her direction work in a safe manner.

Employees are required to become familiar with established safety procedures, follow all safety procedures, wear personal protective equipment when appropriate, report unsafe conditions to their direct supervisor, report accidents and injuries immediately, participate in safety training programs and take responsibility for the workplace safety of themselves and co-workers.

The Erie County Water Authority Board of Commissioners and management fully support these efforts and will provide the necessary direction, training, supplies and materials to ensure our safety goals are attained.

## **PROCEDURE**

1. Each supervisor shall be constantly alert to protect the safety and health of his/her employees. The supervisor's responsibilities under this policy include inspection of the work area under his/her control, familiarity with all safety and health procedures, and training of employees in matters of health and safety.
2. Any employee observing a safety or health hazard shall report it to his/her supervisor.
3. All accidents resulting in injuries to employees or visitors must be reported immediately to the department supervisor or a duly authorized representative.
4. Supervisors must fill out an investigation report form within twenty-four (24) hours after an accident or hazardous incident occurs and forward it to the Human Resources Department.
5. All employees must wear personal protective equipment, such as safety glasses and hearing protection, required by New York State Department of Labor, Public Employees Safety & Health Bureau (PESH) regulations or Authority policy. No employee will be permitted to work unless equipped with the proper safety equipment.
6. All personal protective equipment provided by the Authority shall remain the property of the Authority and shall be considered for all purposes to be on loan to the employee.
7. A record shall be kept of all non-disposable personal protective equipment issued each employee. This record will be kept in the Stores Department.
8. The Authority will replace worn out, damaged, or broken personal protective equipment provided the worn out, damaged or broken personal protective equipment is returned to exchange.
9. Whenever an employee is terminated or permanently laid off, he/she must return any personal protective equipment in his/her care to his/her supervisor.
10. No employee shall be discharged or discriminated against in any manner because the employee has instituted a proceeding with PESH, has testified in such a proceeding or has otherwise exercised any right afforded by PESH.
11. Employees who are exposed to toxic substances and harmful physical agents shall be given the following information at the time they are first hired and at least annually thereafter upon request.

Employees who have the potential to be exposed to toxic substances and harmful physical agents shall be informed by their immediate supervisor. Employees may request to see the Safety Data Sheet whether it be Material Safety Data Sheet (MSDS) or Global Harmonized System (GHS) as prescribed by law on any of the substances that he/she may be exposed to. The MSDS or Safety Data Sheet (SDS) will show hazard potential, proper personal protective equipment (PPE) to be worn and what to do if exposed to the substance.

CP01562

Erie County Water Authority  
Purchasing System  
Master Purchase Order Board Approval Report  
September 5, 2013 List No: 2013-36

Run Date 9/04/2013  
Page 1

Item Master P/O Description and

No.	Number	Vendor	Date	Amount
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1	4811-DA8	CONF-DA8, PROFESSIONAL ENG SERVICES	8/27/2013	.00
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Ames # 1 ADD TIME FOR DESIGN PHASE & SCHEDULE

DIDONATO ASSOCIATES PE PC

\* New MPO from effective date: 8/18/2011 (Original 8/18/2011)

\* New MPO thru effective date: 11/30/2013 (Original 6/30/2013)

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TIME EXTENSION

Report Totals: 1 .00 \*\*

9/5/13

CPO2562

**Erie County Water Authority  
Purchasing System Board Approval Report  
September 5, 2013 List No: 2013-36**

Run Date 9/04/2013  
Page 1

**Section: 1 Master P/O Releases**

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0018-13	8	AFSCME ( DUES ) - 2013 PAYROLL AUGUST 2013 AFSCME COUNCIL #66 Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 60,000.00 36,706.28 23,293.72	9/04/2013	4,829.70
1.2	0301-13	8	CSEA ( DUES ) - 2013 PAYROLL AUGUST 2013 C S E A INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 60,000.00 34,814.43 25,185.57	9/04/2013	4,462.63
1.3	0335-15	411	TOWEL, UNIFORM SERVICE METER SHOP COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00 27,721.58 47,278.42	9/04/2013 ERIE COUNTY CONTRACT	76.90
1.4	0335-15	414	TOWEL, UNIFORM SERVICE METER SHOP COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00 27,935.73 47,064.27	9/04/2013 ERIE COUNTY CONTRACT	76.90
1.5	0335-15	417	TOWEL, UNIFORM SERVICE 08-29-2013 ECWA COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00 28,075.95 46,924.05	9/04/2013 ERIE COUNTY CONTRACT	19.04
1.6	0335-15	418	UNIFORM SERVICE 08/29/13 STURGEON POINT COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00 28,163.84 46,836.16	9/04/2013 ERIE COUNTY CONTRACT	87.89

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1.7	0335-15	421	TOWEL, UNIFORM SERVICE CONTROL COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00            28,377.99            46,622.01	9/04/2013 ERIE COUNTY CONTRACT	98.79
1.8	0335-15	422	TOWEL, UNIFORM SERVICE ECWA VDW 09/02/2013 COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00            28,460.71            46,539.29	9/04/2013 ERIE COUNTY CONTRACT	82.72
1.9	1101-12	79	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2012 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 520,937.35            458,913.35            62,024.00	9/04/2013	783.90
1.10	1401-13	196	5999-939-10 JENNINGS RD STN AUGUST 2013 ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00            56,230.55            93,769.45	9/04/2013 NEW YORK STATE CONTRACT	19.52
1.11	1401-13	197	7039-017-07 SHADACK RD PUMP STN AUGUST ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00            56,273.79            93,726.21	9/04/2013 NEW YORK STATE CONTRACT	43.24
1.12	1401-13	198	3943-447-08 E.AURORA PUMP STN AUG.2013 ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00            56,295.30            93,704.70	9/04/2013 NEW YORK STATE CONTRACT	21.51

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1.13	1401-13	199	3602-741-03 WINDOM PUMP STATION AUGUST ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00      56,317.26      93,682.74	9/04/2013  NEW YORK STATE CONTRACT	21.96
1.14	1401-13	200	3941-649-06 BALL PUMP STATION AUGUST'13 ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00      56,372.41      93,627.59	9/04/2013  NEW YORK STATE CONTRACT	55.15
1.15	1407-13	257	1001-3480-115 W.S.TANK WD#3 E/W AUG.2013 ECWA NEW YORK STATE ELECT(PO BOX 5600 ITHACA) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 500,000.00      161,135.77      338,864.23	9/04/2013	21.01
1.16	1411-13	136	716-947-4252 STURGEON PT. SEPTEMBER 2013 ECWA VERIZON (P O BOX 1100) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 126,000.00      32,190.22      93,809.78	9/04/2013	182.28
1.17	1411-13	137	716-685-6728 HELP DESK CO LINE SEPT.2013 ECWA VERIZON (P O BOX 1100) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 126,000.00      32,348.89      93,651.11	9/04/2013	158.67
1.18	1415-13	181	16749-39104 LAKEVIEW PUMP STN AUG.2013 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,800,000.00      618,283.64      1,181,716.36	9/04/2013	647.60

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1.19	1415-13	182	14540-80106 VAN DE WATER AUGUST 2013 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,800,000.00      626,845.59      1,173,154.41	9/04/2013	8,561.95
1.20	1415-13	183	61552-94103 S/C STREET LIGHT AUG. 2013 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,800,000.00      626,855.35      1,173,144.65	9/04/2013	9.76
1.21	1415-13	184	63798-89000 LIGHTHOUSE @ S.P.AUGUST 2013 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,800,000.00      626,880.05      1,173,119.95	9/04/2013	24.70
1.22	1756-13	18	DISABILITY INSURANCE - SELLERS 2013 PAYROLL W/E 08/25/2013 CHARLES J SELLERS & COMPANY INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00      1,955.94      3,044.06	9/04/2013	103.60
1.23	1921-13	3	WATER & SEWER-TOWN OF TONAWANDA -2013 VAN DE WATER TONAWANDA TOWN CLERK Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00      619.95      19,380.05	9/04/2013	427.95
1.24	2005-13	8	UNITED WAY - 2013 FUNDING PAYROLL AUGUST 2013 UNITED WAY OF BUFFALO & ERIE COUNTY Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00      6,567.00      13,433.00	9/04/2013	935.00

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1.25	200725	29	GLOVE & SAFETY VEST RECONDITION PROGRAM LINE MAINTENANCE CINTAS CORPORATION (5740 GENESEE LANE) Effective 11/30/2011 Thru 11/30/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 3,500.00                      491.00                      3,009.00	9/04/2013	27.00
1.26	200735	111	60 NO.LOW TO MED VOLUME COPIERS KLL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 64,389.78                      18,621.35                      45,768.43	9/04/2013 ERIE COUNTY CONTRACT	299.53
1.27	200735	112	60 NO.LOW TO MED VOLUME COPIERS KLL SQR(2), SRVCTR(2), LAB(1) XEROX CORPORATION (POB 827598) Effective 1/01/2012 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 64,389.78                      18,805.29                      45,584.49	9/04/2013 ERIE COUNTY CONTRACT	183.94
1.28	200748	21	FIRE EXTINGUISHER SERVICE VARIOUS ECWA LOCATIONS DIVAL SAFETY EQUIPMENT INC Effective 6/01/2012 Thru 5/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,990.00                      5,115.86                      4,874.14	9/04/2013	376.90
1.29	200748	22	FIRE EXTINGUISHER SERVICE VARIOUS ECWA LOCATIONS DIVAL SAFETY EQUIPMENT INC Effective 6/01/2012 Thru 5/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,990.00                      5,530.28                      4,459.72	9/04/2013	414.42
1.30	200748	23	FIRE EXTINGUISHER SERVICE VARIOUS ECWA LOCATIONS DIVAL SAFETY EQUIPMENT INC Effective 6/01/2012 Thru 5/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,990.00                      6,098.62                      3,891.38	9/04/2013	568.34

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1.31	200753	13	PM SERVICE AGREEMENT AND CALIBRATION VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 7/01/2012 Thru 6/30/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 33,000.00 7,765.00 25,235.00	9/04/2013	657.00
1.32	200753	14	PM SERVICE AGREEMENT AND CALIBRATION WATER QUALITY STURGON POINT VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 7/01/2012 Thru 6/30/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 33,000.00 8,380.00 24,620.00	9/04/2013	615.00
1.33	200753	15	PM SERVICE AGREEMENT AND CALIBRATION WATER QUALITY STURGON POINT VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 7/01/2012 Thru 6/30/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 33,000.00 8,640.00 24,360.00	9/04/2013	260.00
1.34	200753	16	PM SERVICE AGREEMENT AND CALIBRATION WATER QUALITY STURGON POINT VAN DE WATER PRECISION SCALE & BALANCE (LANCASTER) Effective 7/01/2012 Thru 6/30/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 33,000.00 10,740.00 22,260.00	9/04/2013	2,100.00
1.35	200759	15	LIQUID GAS CYLINDER RENTAL/USAGE GATEWAY PRAXAIR DISTRIBUTION INC Effective 9/21/2012 Thru 9/20/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 6,000.00 1,767.46 4,232.54	9/04/2013	24.00
1.36	200769	25	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS COMET FLASHER INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 76,800.00 65,465.00 11,335.00	9/04/2013	3,304.95

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1.37	200776	27	PEST / RODENT CONTROL - 2013 VAN DE WATER ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00                      1,924.00                      3,076.00	9/04/2013 ERIE COUNTY CONTRACT	207.00
1.38	200777	22	202-178557301 SC INTERNET WINDOM PTP SEP SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (PO BOX 1270) Effective 1/01/2013 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 112,070.00                      27,259.19                      84,810.81	9/04/2013 NEW YORK STATE CONTRACT	1,975.90
1.39	200777	23	202-129177401-001 SC PRI SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (PO BOX 1270) Effective 1/01/2013 Thru 3/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 112,070.00                      27,805.25                      84,264.75	9/04/2013 NEW YORK STATE CONTRACT	546.06
1.40	200780	6	EST #6 & P 07/01/13 THRU 07/31/13 BCWA SERVICE AREA NO.1 ( NORTH AREA ) NICHOLS LONG & MOORE CONST CORP Effective 2/01/2013 Thru 5/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,477,175.00                      251,113.50                      1,226,061.50	9/04/2013	44,865.07
1.41	200786	3	LIME SLURRY FOR VAN DE WATER PLANT JEROME D. VAN DE WATER TREATMENT PLANT UNIVAR USA INC Effective 2/01/2013 Thru 1/31/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 40,560.00                      18,289.03                      22,270.97	9/04/2013	5,871.43
1.42	2405-10	35	PROFESSIONAL SERVICES AUGUST 2013 PROFESSIONAL SERVICES E-3 COMMUNICATIONS INC (43 COURT ST) Effective 10/01/2010 Thru 9/30/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 196,000.00                      182,029.00                      13,971.00	9/04/2013	6,000.00

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1.43	2472-13	6	PROFESSIONAL CONSULTING SERVICES ECWA EMA INC Effective 1/28/2013 Thru 2/28/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 179,960.00      91,179.11      88,780.89	9/04/2013 CONSULTANT	24,796.64
1.44	3287-13	1	ALLSTATE DISABILITY PREMIUMS/PAYROLL ERIE COUNTY WATER AUTHORITY ALLSTATE LIFE INSURANCE COMPANY OF NY Effective 7/25/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 17,000.00      915.53      16,084.47	9/04/2013	915.53
1.45	3852-13	25	SENIOR BLUE GROUP 00400751 SEPT 2013 ECWA RETIREES BLUECROSS BLUESHIELD OF WESTERN NEW YORK Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00      91,544.45      58,455.55	9/04/2013	4,487.52
1.46	3852-13	26	SENIOR BLUE GROUP 00400750 SEPT 2013 ECWA RETIREES BLUECROSS BLUESHIELD OF WESTERN NEW YORK Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00      97,771.95      52,228.05	9/04/2013	6,227.50
1.47	3852-13	27	SENIOR BLUE GROUP 00409503 SEPT 2013 ECWA RETIREES BLUECROSS BLUESHIELD OF WESTERN NEW YORK Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00      97,904.45      52,095.55	9/04/2013	132.50
1.48	4138-13	35	P&A ADMINISTRATIVE SERVICES 2013 PAYROLL      W/E 08/25/2013 P&A ADMINISTRATIVE SERVICES INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 200,000.00      48,784.85      151,215.15	9/04/2013	2,363.90

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1.49	4811-DA8	6	CONT-DA8, ENG SERVICES THROUGH 7/13/13 WATER SYSTEM IMPROVEMENTS-CLA/CHEE DIDONATO ASSOCIATES PE PC Effective 8/18/2011 Thru 11/30/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 129,875.00      96,725.43      33,149.57	9/04/2013	30,549.00
1.50	4811-DA8	7	CONT-DA8, ENG SERVICES THROUGH 8/10/13 WATER SYSTEM IMPROVEMENTS-CLA/CHEE DIDONATO ASSOCIATES PE PC Effective 8/18/2011 Thru 11/30/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 129,875.00      118,704.93      11,170.07	9/04/2013	21,979.50
1.51	5121-13	35	ERIE CO. SUPPORT COLLECTIONS UNIT 2013 PAYROLL      W/E 08/25/2013 ERIE COUNTY SUPPORT COLLECTION UNIT Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 60,000.00      24,894.66      35,105.34	9/04/2013	541.74
1.52	5343-13	35	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL      W/E 08/25/2013 AMY FAHEY      (2205 HARBOR RUN) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 13,000.00      8,540.00      4,460.00	9/04/2013	244.00
1.53	5563-13	35	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL      W/E 08/25/2013 ALLISON GARVEY Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 16,000.00      10,500.00      5,500.00	9/04/2013	300.00
1.54	5574-13	7	LEGAL SERVICES AS NEEDED - 2013 LEGAL GOLDBERG SEGALLA LLP Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 75,000.00      8,528.50      66,471.50	9/04/2013	1,443.00

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1.55	5577-GHD-6	34	CONT-GHD-6, ENG SERVICE THROUGH 7/30/13 STURGEON PT RESIDUALS/PUMP STATION IMP GHD (AMHERST) Effective 10/27/2011 Thru 10/27/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,425,000.00   713,100.00   711,900.00	9/04/2013 CONSULTANT	26,200.00
1.56	5995-13	9	MUTUAL OF OMAHA STD & LTD SEPTEMBER ERIE COUNTY WATER AUTHORITY MUTUAL OF OMAHA Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 30,000.00   16,866.18   13,133.82	9/04/2013	1,802.49
1.57	6209-14	74	POLYALUMINUM CHLORIDE COAGULANT VDW PLANT 082713 KEMIRA WATER SOLUTIONS INC Effective 7/01/2012 Thru 6/30/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 910,233.21   453,734.70   456,498.51	9/04/2013	7,729.02
1.58	6449-13	104	GROUP 00400674 08/19/13-08/25/13 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 4,800,000.00   2,365,202.50   2,434,797.50	9/04/2013	47,563.01
1.59	6449-13	105	GROUP DT-5541&DT-5542 INV #ECWAD082413 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 4,800,000.00   2,368,451.50   2,431,548.50	9/04/2013	3,249.00
1.60	6645-14	90	MAINTENANCE CONTRACT-HVAC EQUIP STURGEON POINT MOLLEBERG - BETZ INC Effective 7/01/2012 Thru 6/30/2014 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 403,300.00   218,747.30   184,552.70	9/04/2013 SERVICE REPAIR	874.49

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<u>Item No.</u>	<u>Master P/O Number</u>	<u>Rel No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
1.61	6684-13	8	MASS MUTUAL - 2013 AUGUST 2013 ECWA MASSACHUSETTS MUTUAL LIFE INSURANCE CO Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 3,500.00                      1,585.00                      1,915.00	9/04/2013	235.00
1.62	8042-13	35	NYS DEFERRED COMPENSATION PLAN - 2013 PAYROLL                      W/E 08/25/2013 NYS DEFERRED COMPENSATION PLAN Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00                      534,111.49                      465,888.51	9/04/2013	20,542.33
1.63	8354-13	7	AGENCY COLLECTION FEES- JULY 2013 CASH MANAGEMENT WESTERN UNION FINANCIAL SERVICES INC Effective 1/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,000.00                      282.85                      1,717.15	9/04/2013	25.70
1.64	8575-13	26	NYS COMMISSIONER OF TAXATION & FINANCE PAYROLL                      W/E 08/25/2013 COMMISSIONER OF TAXATION & FINANCE Effective 3/01/2013 Thru 12/31/2013 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 8,000.00                      1,916.73                      6,083.27	9/04/2013	77.26
<b>Total Master P/O Releases:</b>					<b>64      292,328.04</b>

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<b>Item No.</b>	<b>Purchase Order No.</b>	<b>Description and Vendor</b>	<b>Date</b>	<b>Amount</b>
2.1	BS13-00032	RUN CONTACTOR COILS FOR WASH WATER PUMPS STURGEON POINT GRAYBAR ELECTRIC CO (CHEEKTOWAGA) ----- - COILS TO PULL IN THE RUN CONTACTOR OF BOTH WASH WATER - PUMPS.	9/04/2013	978.00
2.2	BS13-00034	SIEMENS VFD KEYPAD ASSEMBLIES ALL LOCATIONS WITH SIEMENS VFD'S SIEMENS INDUSTRY INC (DRIVES TECH DIV) ----- REPLACEMENT KEYPAD FOR USE ON ANY SIEMENS (FORMERLY ROBICON) VFD'S. KEYPADS ARE THE USER INTERFACE TO THE DRIVE AND ARE NEEDED TO AID IN TROUBLESHOOTING ANY DRIVE ISSUES, AS WELL AS DAY TO DAY OPERATION.	9/04/2013	5,492.28
2.3	BS13-00037	VOLTAGE TRANSFORMER FOR PUMPS 2&3 STURGEON POINT RAW WATER GRAYBAR ELECTRIC CO (CHEEKTOWAGA) ----- - POTENTIAL TRANSFORMER TO SUPPLY THE MOTOR PROTECTION RELAY - A REPRESENTATION OF MOTOR VOLTAGE VALUE SO MOTOR POWER CAN - BE CALCULATED.	9/04/2013	984.00
2.4	GAR13-0118	LADDER FOR STOREROOM,BITS,PAINT TAPE VAN DE WATER GRAINGER (DEPT 846348423)	9/04/2013 NEW YORK STATE CONTRACT	664.73
2.5	GAR13-0119	GLOVES VAN DE WATER MSC INDUSTRIAL SUPPLY CO INC	9/04/2013 NEW YORK STATE CONTRACT	384.66
2.6	GAR13-0120	CYLINDER RENTAL VDW/ SLUDGE PLANT PRAXAIR DISTRIBUTION INC	9/04/2013	6.67
2.7	GAR13-0121	MATERIAL FOR INTAKE COVER, MISC LUMBER VAN DE WATER LEN-CO LUMBER CORP	9/04/2013	157.92

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<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.8	GJM13-0049	ADULT FIRST AID CPR AED ECWA FIRST AID THE SAFETY COMPANY ----- STANDARD FIRST AID/CPR/AED - ADULT	9/04/2013	300.00
2.9	HJM13-0020	KIM ELECTRIC MOTOR ACTUATOR VALVE VETERANS PARK KIM ACTUATOR VALVE NIBSCO AUTOMATION INC	9/04/2013	1,900.00
2.10	JMW13-0191	HYDRANT PARTS KENNEDY K-11 REPAIR OF HYDRANTS BLAIR SUPPLY CORPORATION	9/04/2013	1,994.80
2.11	JMW13-0192	HYDRANT PARTS-CENTURION AND STANDARD REPAIR OF FIRE HYDRANT LOCK CITY SUPPLY INC	9/04/2013	5,284.70
2.12	JMW13-0193	WATER MAIN MATERIALS ECWA LOCK CITY SUPPLY INC	9/04/2013	2,300.00
2.13	JMW13-0194	HYDRANT PART-EDDY REPAIR OF FIRE HYDRANT THE VELLANO CORPORATION	9/04/2013	1,634.55
2.14	JMW13-0197	TOOLS, MISCELLANEOUS ECWA GRAINGER (BUFFALO)	9/04/2013 NEW YORK STATE CONTRACT	325.44
2.15	JMW13-0203	DRAIN SHARK ECWA CONTINENTAL RESEARCH CORP ----- PER PAUL RIESTER	9/04/2013	199.00
2.16	PDM13-0165	REPAIRS TO WINDOM TOILET WINDOM STATION V P SUPPLY CO INC	9/04/2013	128.02

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<b>Item No.</b>	<b>Purchase Order No.</b>	<b>Description and Vendor</b>	<b>Date</b>	<b>Amount</b>
2.17	PDM13-0166	GAS CYLINDER RENTALS STURGEON POINT PRAXAIR DISTRIBUTION INC	9/04/2013	93.60
2.18	SAJ13-0011	VARIOUS SIGN REPLACEMENT SERVICE CENTER ERIE COUNTY COMPTROLLER	9/04/2013	210.64
2.19	SDB13-0402	VEHICLE REPAIR VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO ----- INV 232250158    08/13/2013 TRK052-07 INTL DUMP	9/04/2013 NONE	892.35
2.20	SDB13-0403	VEHICLE REPAIR VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO ----- INV 232260041    08/14/2013 TRK062-07 2007 INTL 7400	9/04/2013 NONE	44.72
2.21	SDB13-0412	SHOP SUPPLIES LINE MAINT NUWAY BUFFALO ----- INVOICE #432684    08/16/2013	9/04/2013 NONE	172.20
2.22	SDB13-0417	VEHICLE REPAIR VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO ----- INV 232280077    08/16/2013 TRK061-09 2009 INTL 7400	9/04/2013 NONE	280.80
2.23	SDB13-0420	WELDING GASES LINE MAINT JACKSON WELDING & GAS PRODUCTS ----- INVOICE #00460388    08/23/2013	9/04/2013 NONE	6.68

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<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.24	SDB13-0421	VEH.PARTS LINE MAINT. BASIL FORD INC ----- INVOICE #304375 08/23/2013 TRK085-11 2011 FORD ESCAPE	9/04/2013 ERIE COUNTY CONTRACT	99.75
2.25	SDB13-0422	VEH.PARTS LINE MAINT. BASIL FORD INC ----- INVOICE #304493 08/26/2013	9/04/2013 ERIE COUNTY CONTRACT	37.90
2.26	SDB13-0425	VEHICLE REPAIR VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO ----- INV 232390167 08/27/2013	9/04/2013 NONE	38.08
2.27	SDB13-0426	VEH.PARTS LINE MAINT. KAMINSKI & SONS TRUCK EQUIPMENT ----- INV 59292 08/23/2013	9/04/2013 ERIE COUNTY CONTRACT	84.00
2.28	SEK13-0057	BAR AND CHAIN OIL MAINTENANCE CREWS NU-WAY AUTO PARTS - BUFFALO	9/04/2013	40.68
2.29	SEK13-0058	RECEIVER TUBE BREAKER CART KAMINSKI & SONS TRUCK EQUIPMENT	9/04/2013	23.00
2.30	SEK13-0059	6" STEEL FITTINGS LAGOON PUMP SLED ERB CO INC	9/04/2013	144.71
2.31	SLZ13-0144	REGISTER NOTARY TRISH FABOZZI LEGAL STATE OF NEW YORK - DEPT OF STATE	9/04/2013	40.00

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<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
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<b>REGISTRATION FOR TRISH FABOZZI NOTARY</b>				
2.32	SLZ13-0147	COLOR INVITES TOWN MEETING 9/13 RICOH USA INC	9/04/2013	300.00
-----				
		BUF13080098 DATED 8/19/13 300 COLOR INVITATIONS		
2.33	SLZ13-0148	SUBSCRIPTION RENEWAL - ELMA REVIEW SUBSCRIPTION 52 ISSUES THRU 8/14 ELMA REVIEW	9/04/2013	38.00
-----				
		52 ISSUES - SUBSCRIPTION RENEWAL THROUGH 8/14		
2.34	SLZ13-0149	LIC REIM - TONY MINGARELLI ECWA ANTHONY J MINGARELLI III	9/04/2013	98.44
-----				
		LICENSE REIMBURSEMENT 75% OF \$131.25 = \$98.44		
2.35	SLZ13-0150	CLAIM FOR PROPERTY DAMAGES-2013-016 NATIONAL FUEL GAS NATIONAL FUEL GAS DISTRIBUTION CORP.	9/04/2013	3,500.00
-----				
		CLAIM NO: 2013-016 NATIONAL FUEL GAS 37 HUNT AVENUE, HAMBURG, NEW YORK CLAIM SETTLED FOR \$3,500.00		
2.36	TAT13-0070	STIHL CUT OFF SAW PARTS LINE MAINTENANCE ADMAR SUPPLY CO INC	9/04/2013	108.57
2.37	TAT13-0071	#2 CRUSHER RUN STONE VARIOUS REPAIRS BUFFALO CRUSHED STONE INC	9/04/2013 ERIE COUNTY CONTRACT	6,120.91

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<u>Item</u> <u>No.</u>	<u>Purchase</u> <u>Order No.</u>	<u>Description and</u> <u>Vendor</u>	<u>Date</u>	<u>Amount</u>
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INVOICE: 231318 DATE: 08/20/13  
21 LOADS

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Total Purchase Orders: 37 35,109.80

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**Section: 3 Purchase Order Amendments**

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Rel No.</u>	<u>Description, Vendor and Amendment Reason</u>	<u>Date</u>	<u>Amendment Amount</u>
3.1	1101-12	73	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC ITEM DIFF DUE TO NON-LEAD FOR 2014 <u>Orig P/O Amt</u> <u>Amendments</u> <u>Total P/O Amt</u> 121.50                      21.00                      142.50	8/29/2013	21.00
3.2	1214-12	69	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC ITEM DIFF DUE TO UNEVEN PIPE LENGTH <u>Orig P/O Amt</u> <u>Amendments</u> <u>Total P/O Amt</u> 46,604.00                      418.22-                      46,185.78	8/27/2013	418.22-
<b>Total Purchase Order Amendments:</b>					<b>2                      397.22-</b>

**Report Totals:      103                      327,040.62**